



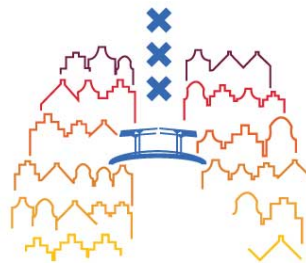
International Association for the Study of Lung Cancer

IASLC



14TH WORLD CONFERENCE ON LUNG CANCER  
JULY 3-7, 2011 AMSTERDAM RAI, THE NETHERLANDS

[WWW.2011WORLDLUNGCANCER.ORG](http://WWW.2011WORLDLUNGCANCER.ORG) | [WWW.IASLC.ORG](http://WWW.IASLC.ORG)



14th World Conference  
on Lung Cancer  
IASLC

## VOLUNTEER APPLICATION FORM



ICS is organizing the 14<sup>th</sup> World Conference on Lung Cancer scheduled to take place 3 – 7 July 2011 at the Amsterdam RAI Exhibition and Convention Centre. The Conference is supported and promoted by the International Association for the Study of Lung Cancer (IASLC). We are expecting 7,000+ participants from around the world to attend. For more information visit our conference website at [www.2011worldlungcancer.org](http://www.2011worldlungcancer.org).

The 14<sup>th</sup> World Conference on Lung Cancer will be a great time and an exciting opportunity for all interested in lung cancer. To make the Conference a great success we depend on local assistance from approximately 60 – 80 students or other volunteers with good English language skills.

Volunteers for the 14<sup>th</sup> World Conference on Lung Cancer will be the first contact for many of the attendees. Their critical role will be to welcome foreign participants and to foster a spirit of helpfulness and hospitality.

**In return for volunteer services the WCLC gladly offers the following benefits:**

- Complimentary food & beverage during volunteer shifts, including evening social events
- Complimentary admission for students to the day's sessions, if not already registered for the Conference
- A Certificate of Participation
- Reimbursement of onsite expenses (taxi, bus, parking ticket,..)

**The following volunteer positions are available during the WCLC:**

- Conference Bag preparation
- Greeter/Hostess for Conference Venue (welcome attendees at the Conference venue, hotel; offer directional assistance)
- Greeter/Hostess for Scientific Sessions and Session Room Monitor (ensure the smooth running of the session, assisting the speaker where required, session attendance tracking etc.)
- Greeter/Hostess for Social Events (assist together with ICS staff whenever help is needed)
- Registration Desk Representative (supporting the Registration Desk, register participants for the Conference, distribute Conference bags, etc.)
- Exhibition Hall Representative (assist together with ICS staff to ensure smooth running of the Exhibition)
- Poster Session Representative (assisting the presenter where required)
- Conference Manager Assistant (assisting the manager where required (signage placement etc.) to ensure the smooth running of logistics)

If you are interested to work at this prestigious conference, please complete the form on page 3 and 4 of this document. Upon confirmation of your availability, you will be provided with a volunteer training manual. This manual will outline the responsibilities associated with your assigned role(s) and your scheduled volunteer shift(s). Please make sure that you are available for the Training Session, scheduled for Saturday, 2 July from 8:00 – 12:30 to ensure your are confident with the facility, the team and the Conference itself.

Positions will be assigned based on qualification and on first come first apply basis.

All interested persons should contact the Conference Manager Grit Schoenherr at [wclc2011@icsevents.com](mailto:wclc2011@icsevents.com) for more information.

We look forward to your participation in this unique scientific event. Thank you for your support!

Kind Regards,  
Grit Schoenherr



Personal Information					
First Name		Last Name (surname)			
Organization					
Address					
City		Province		Country	
Phone			Fax		
Email					

Education	
Name of University or Higher Education:	
Major Field of Study:	
Relevant Courses Taken:	

Skills and Additional Information	
Computer Skills:	
Other Languages:	

Scheduling Availability (check all applicable)						
Thursday, 30 July Conference Bag preparation	08:00 - 13:30	<input type="checkbox"/>	13:30 - 19:00	<input type="checkbox"/>	<input type="checkbox"/>	Please identify your availability for the dates and times on the left side.  <b>NOTE: There will be ONE mandatory training session required for all volunteer positions. The session will be taking place SATURDAY, 2 JULY 08:00 - 12:30</b>
Friday, 1 July	09:00 - 14:00	<input type="checkbox"/>	14:00 - 19:00	<input type="checkbox"/>	<input type="checkbox"/>	
Saturday, 2 July	<b>Mandatory Training Session: 08:00 - 12:30</b>			13:30 - 18:00	<input type="checkbox"/>	
Sunday, 3 July	06:00 - 13:00	<input type="checkbox"/>	13:00 - 20:00	<input type="checkbox"/>	17:00 - 21:30	
Monday, 4 July	06:00 - 13:00	<input type="checkbox"/>	13:00 - 20:00	<input type="checkbox"/>	18:00 - 23:00	
Tuesday, 5 July	06:00 - 14:30	<input type="checkbox"/>		<input type="checkbox"/>	18:00 - 23:30	
Wednesday, 6 July	06:00 - 13:00	<input type="checkbox"/>	13:00 - 20:00	<input type="checkbox"/>	18:00 - 23:00	
Thursday, 7 July	06:00 - 14:00	<input type="checkbox"/>		<input type="checkbox"/>		



## Volunteer Positions

Please identify the positions of interest

	<b>Conference Bag preparation</b>
	<b>Greeter/Hostess for Conference venue</b> <ul style="list-style-type: none"> <li>o Welcome attendees at the Conference venue, hotel: offer directional assistance</li> </ul>
	<b>Greeter/Hostess for Scientific Sessions, Session Room Monitor</b> <ul style="list-style-type: none"> <li>o Ensure the smooth running of the session, assisting the speaker where required, session attendance tracking, etc.</li> </ul>
	<b>Greeter/Hostess for Social Events</b> <ul style="list-style-type: none"> <li>o Assist together with ICS staff whenever help is needed</li> </ul>
	<b>Exhibition Hall Representative</b> <ul style="list-style-type: none"> <li>o Assist together with ICS staff to ensure smooth running of the Exhibition</li> </ul>
	<b>Registration Desk Representative</b> <ul style="list-style-type: none"> <li>o Supporting the Registration Desk</li> <li>o Register participants for the Conference, distribute Conference bags, etc.</li> </ul>
	<b>Poster Session Representative</b> <ul style="list-style-type: none"> <li>o Assist the poster presenter where required</li> </ul>
	<b>Conference Manager Assistant</b> <ul style="list-style-type: none"> <li>o Assisting the manager where required (signage placement etc.) to ensure the smooth running of logistics</li> </ul>

Please do not hesitate to contact the Conference Manager Grit Schoenherr at [wclc2011@icsevents.com](mailto:wclc2011@icsevents.com) with any questions you may have.